



Chulalongkorn University
Bangkok, Thailand

International Programs
Wisconsin BBA
Study Abroad Handbook

Fall 2016



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Last updated 1 March 2016

Welcome

Congratulations on choosing to enhance your Wisconsin Experience by studying abroad through the Wisconsin School of Business! This program handbook is provided to you as a resource and reference as you are preparing to go abroad. You will also receive information from your host university. Be sure to thoroughly read and understand information sent to you by the host university, as the information provided in this handbook is subject to change.

Key Websites

International Programs Bangkok Program Website:

https://www.studyabroad.wisc.edu/programs/program_partner.asp?program_id=565

Chulalongkorn Exchange Website: <http://bba.acc.chula.ac.th/index.php/2014-06-27-06-11-06/exchange-incoming>

Program Contacts

Wisconsin BBA International Programs

3290 Grainger Hall
975 University Avenue
Madison, WI 53706

Contact: Sarah Melin, Assistant Director of International Programs

sarah.melin@wisc.edu

Phone: +1 608-890-2035

Host Institution Contact information

[Chulalongkorn BBA International Office](#)

Faculty of Commerce and Accountancy
Chulalongkorn University
Phyathai Road, Bangkok 10030
THAILAND

Contact: Mr. Thirawut Sutabut, Student Exchange Coordinator

email: bba@chula.ac.th

Phone: (011) +662 218 5738

Fax: (011) +662 218 3718

Please review the partner's website carefully. If you have detailed questions that the website does not answer, you may contact Chulalongkorn directly.

Program Dates

Fall 2016 semester

Recommended Arrival Date: August 6-7, 2016

First Day of Classes: August 8, 2016

Midterm Examinations: September 26-October 2, 2016

Final Examinations: November 21-December 4, 2016

Holidays: August 12, October 23-24, 2016

Application Process

The following information is provided to you as a guide and reference. As partner processes and procedures may change, always be sure to carefully review the information they will provide you.

Because you have been nominated by UW-Madison for the study abroad program, you should be accepted at Chulalongkorn as long as your GPA of at least 3.0 is maintained through your departure. However, you must submit an application and supporting documents to Chulalongkorn in order to complete your enrollment. You are responsible for submitting forms and supporting materials to Chulalongkorn on time. Be sure to retain a copy for your files.

Application Deadlines

Fall 2016: May 30, 2016

Application Procedure

Because you have been nominated by International Programs for the exchange program, you should be accepted at Chulalongkorn as long as your GPA of at least 3.0 is maintained through your departure. However, you must still submit registration forms and supporting materials to Chula. The application process for Chula will take place in the fall semester for spring exchange students.

International Programs will nominate you to Chulalongkorn as an exchange student. After the nomination is processed, you will receive an email from Chula with instructions on how to apply. You will be asked to submit an online application and upload supporting documents. You must complete the application and upload the documents prior to the deadline listed above.

The following documents are typically required to be uploaded into the online application system as .jpg files:

- Color Photo (blue background, white shirt and not showing teeth if possible)
- ID page of your passport
- Official Transcript

Application procedures are available on Chula's [Incoming Exchange Student](#) website.

You are responsible for submitting forms and supporting materials to Chula on time. Be sure to retain a copy for your files.

Housing

Accommodation is generally not available in Chula's dormitories. Students are responsible for finding their own housing. However, Chula will provide recommended housing options including Serviced Apartments and On Campus options. Some past students have lived in the Nonsi Residence (Serviced Apartment) and the Evergreen Place, which is a nice apartment complex with a fitness center, pool, and a coffee shop. Daily cleaning service provided. Rent depends on size of the flat and number of occupants.

More information is available on Chula's [Incoming Exchange Student](#) website and a list of recommended options can also be found in the appendix of this handbook.

Visa & Entry Requirements

The following visa guidelines are meant to help you as you determine what steps you need to take to enter your host country for an extended period of study. The following information can change, so be sure to visit [Travel.State.Gov](#) and carefully review guidelines of the host country's embassy or consulate for information concerning specific requirements. We do not always know when they make changes and this section serves only as an initial guide. While the International Programs office is willing to help with travel documents, it is the student's responsibility to obtain the appropriate immigration documents.

To enter Bangkok as an exchange student in Thailand, you will need:

(1) A **passport** is necessary to enter a foreign country. Passport information and application forms for U.S. citizens can be found on the [U.S. State Department](#) website. Your passport should be valid at least six (6) months beyond the end date of your program. If your passport will expire before then, you should apply to renew your passport.

(2) A **non-immigrant "ED" visa** is required of all U.S. citizens. You must obtain it prior to your departure. In most cases, you will apply for the student visa/residence permit through the Royal Thai Consulate-General in Chicago. More instructions about applying for this non-immigrant visa are available on the [Thai Consulate of Chicago](#) website.

You must wait until receiving an acceptance letter and supporting documents from Chula before submitting your application. However, prepare the rest of your application in advance. Past participants recommend paying an additional fee for a multi-entry visa as you may want to travel throughout the area.

Royal Thai Consulate-General

700 North Rush Street
Chicago, IL 60611-2504
Phone: 312-664-3129
Fax: 312-664-3230

Remember that it is your responsibility to obtain a visa in a timely manner. This can be a complicated process, so be sure to start early.

Finances

As this is an exchange program, the Bursar's Office will send you a tuition bill as usual, based on your residency. You will pay the tuition bill in the same manner as though you were on campus. This payment will cover tuition only. You will be responsible for covering other expenses such as housing, travel, and meals.

All UW-Madison students must be covered under CISI health insurance. The cost of this insurance is included in your confirmation fee; International Programs will enroll you in the plan and you will gain access to your ID card and policy portal prior to your departure. If you are planning to travel before or after your program, you may be able to extend your coverage directly with CISI at a nominal cost.

Most financial aid and scholarships that you already have may be applied to your term abroad. There may be additional scholarship opportunities specifically for studying abroad. Review our [Scholarships and Financial Aid](#) website for more details.

Academics

The Chulalongkorn University timetable for the following fall and spring is generally available on their [Incoming Exchange Student](#) webpage. Semester participants will submit a course selection form in advance of the semester, but courses will not be confirmed until you arrive at Chula. Students should have a selection of at least eight (8) courses to avoid scheduling conflicts.

Although Chulalongkorn is a full university, our agreement is with the Faculty of Commerce and Accountancy and courses are limited to their offerings.

The course equivalency lists on the Academics tab of the International Programs [Bangkok program page](#) show all courses that have been equated previously and their University of Wisconsin-Madison equivalencies.

Grade and Credit Conversion Scale

International Programs has established grade and credit conversions. Review the tables below to see how the grades and credits you earn abroad will appear on your UW-Madison transcript.

Chulalongkorn Grade	UW Grade
A Excellent 4.0	A
B+ Very Good 3.5	AB
B Good 3.0	B
C+ Fairly Good 2.5	BC
C Fair 2.0; D+ Poor 1.5	C
D Very Poor 1.0	D
F Fail	F

Chulalongkorn Credits	UW Credit
3	3
2	2

Life Abroad

Dress code

There is a university uniform that all students are required to wear. As students advance from freshmen to seniors, the code becomes more relaxed (for example, the black tie usually disappears after the freshman year). Regardless, all students should be aware of and adhere to this code. Uniforms can also be purchased at the Chulalongkorn University Bookstore.

For Men:

White shirt
Long black trousers
Black Chula tie
Dress shoes

For Women:

White shirt
Black knee-length skirt
Chula pin
Polite casual shoes

Returned Participant Network

Contact a UW-Madison student who has recently returned from studying abroad in Bangkok. Contact information can be found on the [Returned Participant Network](#).

Nonsi Residence : (Serviced Apartment)

It is strongly recommend to stay at this place if you need a privacy, reasonable price and to be the owner of a room .

Room Types	Bed Types	Bathroom	Number of People	Monthly Rates (Thai Baht)*	Number of free WI-FI card	Room Cleaning (2times/month/room)	Number of Available Rooms
Studio (30 Sq.m.)	1 Double	1	1	11,000	1	800	15
1 Bedroom (53 Sq.m.)	1 Double	1	1	16,500	1	1,000	4
1 Bedroom (60 Sq.m.)	1 Double	1	1	17,500	1	1,000	4
2 Bedroom (60 Sq.m.)	2 Single	1	2	18,500	2	1,200	4
2 Bedroom (67 Sq.m.)	1 Double,1 Single	1	2	22,000	2	1,600	3
2 Bedroom (90 Sq.m.)	2 Double	2	2	26,000	2	1,600	3
2 Bedroom (97 Sq.m.)	2 Double	2	2	28,000	2	1,600	3
2 Bedroom (97 Sq.m.)	4 Single	2	4	32,000	4	2,400	3
3 Bedroom (111 Sq.m.)	1 Double, 2 Single	2	3	33,000	3	2,400	3

***Validity date: until December 31,2016**

General Information:

- Free complementary shuttle van service every hour to MRT Klong Toey Subway Station, BTS Saladaeng Station (Silom MRT) or Shopping center, Central Department Store Rama III, Tesco Lotus From 8 a.m. - 4 p.m. (Except Sunday and public holiday).
- The above rental rate is **included 7% VAT government tax and wireless internet in room.**
- Fully furnished unit with TV 21", 29" and LCD TV 32" refrigerator, water heater, microwave and stove for 2-3 bedroom.
- Coin Laundry machine are available at public area.
- Free used of fitness and swimming pool.
- The rental rate is excluded of utility bill as electric, water and telephone bill i.e. **water cheage is 23 Baht/unit and electric charge is 7 Baht/unit.**
- Bedding and room cleaning are available with additional charge. (No towel)**
- Reference rate offer for minimum 4 months contract only.**
- The taxi ride to downtown i.e. Sukhumvit or Silom is about 60 Baht in total.

See more information at ----->

<http://www.nonsiresidence.com>

Conditions:

Contact person : aeyjaw@gmail.com , Ms.Jaruwan (Sales Manager)

Two months rental deposit plus one month rental upon check-in. Credit card is acceptable. (VISA or MASTER CARD only)

18/8/2015

Booking Procedure:

Once the students finished the selection with the BBA Office by the deadline, BBA Office will confirm the list of room arrangement to the Nonsi residence.

You are required to send a copy of your passport and contract to Ms.Jaruwan (Sales Manager) at aeyjaw@gmail.com to confirm your decision.

Chulalongkorn University International House (CU I House): On-Campus Accommodation

A 26-storey on campus residence for international students, in line with the university's "moving forward" strategy to become more international, the total area of 33,957 square meters, consisting of 846 units.

Room Types	Bed Types	Bath	Monthly Rate (Thai Baht)	Number of available room
Male Studio (25 sqm)	2 single beds	1	11,000	Approx 15
Female Studio (25 sqm)	2 single beds	1	11,000	Approx 15

Daily Rental Fee (including room service) for visitors/guests (Thai Baht 900 per day)

General Information:

1. TV, refrigerator, water heater and air condition (Study room and garden are available)
2. Cleaning once a week
3. Water charge is 20 Baht/ unit, Electric charge is 5 Baht/ unit
4. 24-hour reception and technician services
5. Shuttle bus to the University
6. Free internet Wi-Fi
7. Retail Shop: 24-hour convenience store, coffee shop & bakery, laundry and stationery

For more information: www.cuihouse.net

Tel: +662 217 3188

Fax: +662 219 2678

Email: cuh.remsthailand@colliers.com

Mailing Address:

268 Chulalongkorn Soi 9, Charasmuang Road, Wangmai, Pathumwan, Bangkok 10330, THAILAND

Condition: 2 months and 1 one rental fee in advance

Booking Procedure:

Once the students finished the selection with the BBA Office by the deadline, BBA Office will confirm the list of room arrangement to the CU I House.

You are required to prepare the following documents to confirm your decision:

1. Two- Thai cashier checks:

1.1 First amount: One month rental fee (10,000 Baht for one double bed) or (11,000 Baht for two single beds) pay to accounts name
" CHULALONGKORN UNIVERSITY (CU I HOUSE) " accounts no. 468-032041-8 , Current, Siam Commercial Bank PCL, Thailand, Chamchuri Square Branch

1.2 Second amount: Two month deposits (20,000 Baht for one double bed) or (22,000 Baht for two single beds) pay to accounts name
" PROPERTY MANAGEMENT OFFICE (CU I HOUSE) " accounts no. 468-032038-7 , Current, Siam Commercial Bank PCL, Thailand, Chamchuri Square Branch

Notes:

- Paying by thai bank cashier's checks is preferable. If not, cash in Thai Baht currency is acceptable.
- Buying 2 Thai cashier checks might be inconvenient for those who arrive late at night. So you are recommended to prepare Thai Baht either from your country or at the money exchange at the Suvarnabhume Airport.
- The payment will be half for a sharing room. However, the payment for the 2 amounts must be paid in a full amount only. So you need to talk with your roommate about this matter or collect the whole amounts and pay at one time.

2. Copy of passport: Please scan and send your passport in advance to cuh.remsthailand@colliers.com.

Regulations:

1. For those who are not sure about the duration of stay, you are recommended to sign a one month contract so that you can get a deposit right after you check out.
2. If you signed a long term contract already and want to check out earlier, you cannot get back a deposit.
3. It is must that you notify at least one month before you check out to get a deposit back in a due time. Failing to do it will cause a very delay of getting back a deposit.