

CIEE Rome Open Campus IAP Academic Notes

Equivalents and Course Equivalent Request Form (CER)

Each course you take abroad must be assigned a UW-Madison “equivalent” and the grade you receive in the course also transfers back to be recorded on your UW-Madison transcript. In order to establish UW-Madison course equivalents for your study abroad courses, you will submit a Course Equivalent Request (CER) through your MyStudyAbroad account. Detailed information on the UW course equivalent process is available in the IAP Study Abroad Handbook and in your MyStudyAbroad account under the Academics tab.

Credits

CIEE credits convert to UW-Madison credits 1:1.

Internship

UW-Madison students cannot receive UW-Madison credit for taking the CIEE Internship Seminar.

Limits and Load

Semester: Choose between blocks I&II (12 credits) or blocks I,II,&III (18 credits): 6 credits per block. You must take at least 12 credits to maintain full-time student status while on the semester program. Academic Year students will enroll in all 6 blocks (30-36 credits).

Summer: Choose one 3-credit course per session. You can add-on a 1-credit basic Italian language course (optional), which you can take once. You are not allowed to drop a course during the program.

Pass/Fail/Drop/Audit

Please refer to the IAP Study Abroad Handbook for Academic Policies. When eligible to request a course be taken Pass/Fail, you must request the course be taken Pass/Fail when submitting course equivalency requests (CERs) in the Academics tab of your My Study Abroad account. The deadline for requesting Pass/Fail can also be found in the Academics tab of your My Study Abroad account.

Grades and Grade Conversions

CIEE Grade	UW-Madison equivalent grade
A+ / A	A
A- / B+	AB
B	B
B- / C+	BC
C / C-	C
D+ / D / D-	D
F	F

Questions

Concerns regarding UW/IAP policy and logistics should be directed to your Study Abroad Advisor. Questions regarding the course equivalent request process or transcripts should go to your Enrollment Specialist Advisor. Contact information for these individuals is under the Contacts tab of MyStudyAbroad.