

Copenhagen, Denmark – University of Copenhagen (Fall, AY 2019-20) IAP Academic Notes

Please refer to your Study Abroad Handbook for a complete list of UW policies. These academic notes supply additional information specific to your program.

The International Office at the University of Copenhagen has limited hours of operation. See here for the current hours: <http://studies.ku.dk/contact/>

Keep this in mind for arriving in Copenhagen and picking up your housing keys, as well as for academic advising and other appointments.

Courses and Registration

More information about your registration procedures will be included in your acceptance packet from the University of Copenhagen. Keep in mind that each department has a different procedure for registering for classes, and different deadlines by which to do so, so you should examine your acceptance letter closely for instructions.

Limits and Load

The University of Copenhagen uses the European Credit Transfer System (ECTS). A full study load for one year is equals 60 ECTS credits and a full study load for one semester equals 30 ECTS credits. The undergraduate and graduate courses offered at the University of Copenhagen can be worth anywhere between 2 and 30 ECTS credits each depending on the workload and the exam.

Students must take between 12-18 UW-Madison equivalent credits each semester in Copenhagen. The three-week pre-semester course makes a total of 66 contact teaching hours, representing 7.5 ECTS credits or 4 UW credits. This course counts in the total number of semester credits. If, after converting the credits you are enrolled in, you are taking more than 18 UW-Madison credits (not including the pre-semester course), you will need to contact your Study Abroad Advisor to request permission.

Credits

IAP has established the following scale for converting credits from the University of Copenhagen to UW-Madison:

ECTS Credits	UW-Madison Credits
2.5	2
3	2
4	2
5 or 5,5	3
6 or 6,5	3
7 or 7,5	4
8	4
9	5
10	5

12	6
12,5	6
15	8

Grades and Grade Conversions

Courses at the University of Copenhagen are graded using either a number scale or on a pass/fail basis. For courses graded as pass/fail, the University of Copenhagen will often provide an evaluation of a student's performance using one of the following four distinctions: Excellent, Good, Satisfactory, or Unsatisfactory. There are some courses, however, that are graded on a pass/fail basis with no evaluative grade. If this is the case, you will also receive a pass/fail grade at UW-Madison. See the IAP Study Abroad Handbook for rules governing pass/fail at UW-Madison. It is recommended that you inquire with your professor at the beginning of the semester as to whether your course will receive a numeric or evaluative grade.

It is not unusual for course grades at the University of Copenhagen to be based entirely on a final exam or paper. This means that you will need to be responsible for keeping up with reading and lectures throughout the semester in order to be prepared for the final assessment. Check your syllabus closely for assessment policies, and clarify with your instructor if you are unsure how you will be graded for the course. Make sure you understand how final exams will work and which office at the university will handle your exams.

There is a re-grade process at the University of Copenhagen that students can request if you feel that your grade does not accurately reflect the work you put into the course. There is a strict timeline for submitting the application for a re-grade and it will need to be done before your grades are processed through IAP. Check with the International Office at KU for the re-grade policy and timeline that may differ by the department in which you are taking the course.

The grading conversion scale from the University of Copenhagen to UW Madison is the following:

Copenhagen	UW-Madison
12	A
10	AB
7	B
4	C
02	D
00	F
-3	F
Absent	F
Excellent	A
Good	B
Satisfactory	C
Unsatisfactory	D