

# DIS: Danish Institute for Study Abroad

## IAP Academic Notes

### Summer 2017

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#### Registration

After DIS reviews your application, they will email you directly with online registration information. **It is in your best interest to submit all online forms as soon as possible since enrollment in courses and tours is done on a rolling basis.**

#### Course Credit, Limits and Load

Most courses carry three or four credits. All courses are designed for upper-division undergraduate students and are taught in English. Courses at DIS include a blend of lectures, group work, and field study visits in or near Copenhagen. Students may take one course per session, and may take more than one session per summer. Credits will be converted on a one-to-one basis (e.g. a 4-credit course at DIS is equivalent to 4 credits at UW).

#### Course Equivalent Request Form (CER)

Each course you take abroad must be assigned a UW-Madison “equivalent” and the grade you receive in the course also transfers back to be recorded on your UW-Madison transcript (unless you request pass/fail; see below). In order to establish UW-Madison course equivalents for your study abroad courses, you will submit a Course Equivalent Request (CER) through your My Study Abroad account. Detailed information on the UW course equivalent request process is available in the IAP Study Abroad Handbook and in your My Study Abroad account under the Academics tab. CER questions should be directed to Kristin Calkins, Enrollment Specialist Advisor, at [kcalkins@studyabroad.wisc.edu](mailto:kcalkins@studyabroad.wisc.edu) or 608-625-6329.

#### Pass/Fail/Drop/Audit

Please refer to the IAP Study Abroad Handbook for Academic Policies. A Pass/Fail form as well as the due date for Pass/Fail submission can be found in the Academics tab of your My Study Abroad account.

#### Grades and Grade Conversions

If you take a class for pass/fail, you will receive an S or U grade. Otherwise, the conversion scale from DIS to UW is:

Grade from DIS	UW-Madison equivalent grade
A+ / A	A
A- / B+	AB
B	B
B- / C+	BC
C / C-	C
D+ / D / D-	D
F	F

***For your reference, below is a sample email you will get from DIS upon acceptance to the program.***

## DIS Note to UW-Madison Students

Congratulations! You have been admitted to DIS: Danish Institute for Study Abroad. Your home institution has determined that you meet the acceptance criteria and have the qualifications to succeed in a study abroad setting. We are thrilled to have you joining us this summer. You have chosen a program, applied, and now you will begin creating your DIS experience through our student registration system.

*It is in your best interest to submit all forms as soon as possible since enrollment in courses and tours are done on a rolling basis.*

Students who are citizens of the US, Canada, and other countries considered '[visa-free](#)' **do not need a Danish Residence Permit or Danish Tourist Visa** to study in Denmark for a summer term. Visa free students will enter Denmark with their passport that is valid at least 3 months beyond their stay in Denmark or the Schengen area.

According to Schengen and Danish law (subject to change), all visa-free citizens are allowed 90 days of travel within Denmark and the Schengen area within every 180-day period. Be mindful of this law if you are planning on traveling for an extended amount of time before or after your summer term with DIS.

Students of some citizenships will need to apply for a Danish Tourist Visa, as the Danish government considers you '[non-visa free](#)'. You will receive more information about how to apply for the Danish Tourist Visa from Kari Thiel (kthiel@umn.edu), who will contact you directly regarding the application process.

**DIS guarantees housing** to all students who request DIS-arranged housing, however, this does not mean that all students will get their first preference. The two DIS housing options available over the summer have many similarities and both offer exciting opportunities, so don't worry if you don't get your first choice! You will receive an email to help you choose the housing option that is best for you – read it carefully and ask questions if you are unsure. You may review both DIS housing options [here](#) and read about the housing placement process [here](#).

Living in a European city means **commuting** to classes, field studies, the airport, etc. Luckily, Copenhagen has an extensive and reliable transportation system.

DIS requires a non-refundable program deposit to reserve your place in the program. **IAP pays the deposit, so do not pay DIS directly.** You will be billed through the UW Bursar's office for your program fees.

By proceeding to student registration, you indicate that you understand these points and the expectations that DIS has of you. If you have concerns regarding any of the above, call the DIS North American Office (NAO) to discuss further.

Over the coming months, DIS will communicate with you primarily through email. Please make sure that the email address you provide to DIS is up-to-date and frequently checked. If you have any questions, please contact the NAO at (800) 247-3477 or [dis@umn.edu](mailto:dis@umn.edu).

Med venlig hilsen (Kind regards),  
**NAO Enrollment Services Team**