

UW in Florence

IAP Academic Notes

Refer to your Study Abroad Handbook for a complete list of UW policies. These academic notes supply additional information specific to your program.

The Academic Program

The UW in Florence program offers a customized opportunity for UW-Madison students to study in Florence, Italy at the CET Florence Center. A UW-Madison professor will offer two courses in their area of teaching and serve as a Program Leader (PL) for UW students. Professors of the CET Florence program will teach CET Elective Courses and Italian language courses. Participants attend classes at the CET Florence Center with students of the CET Florence program. UW PL courses are with students of the UW program only. Italian and CET electives are with UW and students studying at the CET Florence Center program.

Classes are in session Monday-Thursday and may be scheduled between 9:00AM-7:00PM. Elective classes are held at the CET Center, while Italian classes are held at the University of Florence's Cultural Center for Foreigners, about a 25 minute walk from the CET Center. Most classes are held twice a week, and could be anywhere from 90 minutes to two hours, depending on the overall schedule of classes. Depending on the schedule, some classes may be held once a week, with each meeting lasting up to 3.5 hours. A longer class period allows the professor to better incorporate outside activities and onsite visits, which will ultimately enhance your learning experience. Prepare yourself for the lengthier hours in your courses, as you will be expected to be an active participant.

Limits and Load

Students are expected to enroll in a full-time academic program. The requirement on this program is 12-18 credits.

Courses and Registration

All courses, except Italian language, are taught in English. Class sizes range from 1-20+ students depending on enrollment. Seven of your 12-18 credits will come from required courses. The remainder of your credits will come from CET Elective Courses.

- You are required to take at least one of the three courses taught by a UW-Madison professor. (3 credits)
- You are required to take an Italian language course offered at the beginner/intermediate (101-204) level. (4 credits)

If you've taken beyond Italian 204 at UW-Madison, the Italian language course requirement will be waived. The level in which you are placed will be the level that coincides with any Italian courses that appear on your college transcript. For example, if you've taken Italian 101, you will automatically be placed in 102. UW Italian language courses are not repeatable therefore you will be placed in the next sequential level regardless of when you last took an Italian course.

Participants sign up for classes in the fall before leaving for Florence as part of their post-acceptance forms through CET. The course selection in the fall is your actual registration for your courses. Choose your courses accurately as the course schedule is set for the term based on enrollment interest.

Course Equivalents

Each course you take abroad must be assigned a UW-Madison equivalent and the grade you receive is recorded on your UW-Madison transcript. In order to establish UW-Madison course equivalents for your study abroad courses, you will submit a Course Equivalent Request (CER) through your My Study Abroad account. Detailed information on the UW course equivalent process is available in the IAP Study Abroad Handbook and in your MyStudyAbroad account under the academics section.

Add/Drop

Refer to your CET materials to confirm any add/drop information. Typically, CET finalizes course enrollments in November, after which no CET Elective courses may be dropped or changed and there will be no add/drops on-site for CET Elective courses. Familiarize yourself with the provided syllabi linked on the UW in Florence website. You may add/drop UW PL courses only on-site during the first week of class. After the first week no UW PL courses may be dropped or changed. CET will advise you of exact add/drop dates.

Credits

All courses are worth three credits with the exception of Italian language, which are four credits.

Grades and Grade Conversions

The UW in Florence program uses the following scale to assess grades to be placed on your UW Student Record:

CET Scale (%)	CET Grade	UW-Madison Equivalent Grade
98-100 / 93-97	A+/A	A
90-92 / 87-89	A-/B+	AB
83-86	B	B
80-82 / 77-79	B-/C+	BC
73-76 / 70-72	C/C-	C
67-69 / 63-66 / 60-62	D+/D/D-	D
59	F	F

Qualitative Scale

- **A range:** Excellent. Consistently outstanding performance throughout the semester, with plus grades being reserved for superior work that surpasses all standards listed in the course syllabus.
- **B range:** Good. A solid performance that is above average yet may also contain notable errors or shortcomings.
- **C range:** Satisfactory. An average performance wherein the minimum criteria listed in the course syllabus have been achieved.
- **D range:** Minimal pass. Work is seriously deficient in multiple areas: thought, writing, attendance, participation, etc.
- **F: Failure.** Work that fails to meet the minimum criteria in all aspects.